

MODULE EXEMPTION REQUEST FORM

IMPORTANT NOTE:

1. This form is to be completed by applicants requesting for exemption.
2. Exemption(s) may be granted for certain modules to applicants who have taken comparable modules in other programmes
3. The exemption(s) request for the module(s) from Acetek College must be submitted with certified true copies of the certificates and transcripts.
4. The exemption(s) request of the module(s) previously successfully completed from other institution must be similar in nature to the module from which you now seek exemption
5. The maximum number of exempted modules that could be exempted from the programme shall not be more than 50% of the programme
6. All information provided is treated with strictest confidentiality and are meant for internal use only.

1. PARTICULARS OF APPLICANT

Name:	NRIC No/FIN:
Email Address:	Mobile No:

2. DETAILS OF THE COURSE ENROLLED IN

Course:	Term Applied For (MM/YYYY):
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3. MODULE(S) EXEMPTION

PART A: Exemption request for Module(s) from Acetek College

No	Module Code	Module Title	Commencement Date
1			
2			
3			
4			
5			
6			

PART B: Exemption request for Module(s) Completed from other Institution and deemed to be equivalent

No	Institute Name	Module Code	Module Title	Grade Obtained
1				
2				
3				
4				
5				
6				

- **Please attach certified copies of your certificate(s), transcript, module synopsis and other relevant documents and evidence to support your application for Module Exemption**

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4. STUDENT DECLARATION

I declare that all information given by me, and the documents attached with this application are true and accurate to the best of my knowledge, and I have not deliberately omitted any relevant facts. I understand that any false declaration will render me liable to appropriate action, including withdrawal from the course offered or of the certificate issued to me. I agree to abide by the decision of Acetek College concerning this application.

Signature of Student

Date

FOR OFFICE USE ONLY

Modules(s) granted for exemption:

No	Module Code	Module Title	Evaluation Outcome
1			Supported/Rejected
2			Supported/Rejected
3			Supported/Rejected
4			Supported/Rejected
5			Supported/Rejected
6			Supported/Rejected

Comments (if any):

Verified by:

Approved by:

Signature of Head (School)

Signature of Head (Academic)

Name:

Name:

Date:

Date: